



AGENDA
REGULAR MEETING OF
THE BOARD OF DIRECTORS OF
CARPINTERIA VALLEY WATER DISTRICT

CARPINTERIA CITY HALL
5775 CARPINTERIA AVENUE
CARPINTERIA, CA 93013

BOARD OF DIRECTORS

Case Van Wingerden
President
Casey Balch
Vice President

Polly Holcombe
Patrick O'Connor
Matthew Roberts

GENERAL MANAGER

Kelley Dyer

Wednesday, August 12, 2026 at 5:30 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/82394695361?pwd=pp2TN6ed66SxSV42UJfKjsMCqECgNs.1>

Meeting ID: 823 9469 5361

Passcode: 681489

or

Dial by Phone: 1-669-444-9171

If interested in participating in a matter before the Board, you are strongly encouraged to provide the Board with a public comment in one of the following ways:

1. **Submitting a Written Comment.** If you wish to submit a written comment, please email your comment to the Board Secretary at Public.Comment@cvwd.net by **5:00 P.M. on the day of the meeting**. Please limit your comments to 250 words. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.

2. If you wish to make either a general public comment or to comment on a specific agenda item in person, please: attend the Board Meeting at the location noted above and fill out a speaker slip prior to the hearing item.

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE: President Van Wingerden

2. ROLL CALL: Board Secretary, Lisa Silva

3. AGENDA CONFIRMATION: General Manager Dyer

4. PUBLIC FORUM (Any person may address the Board of Directors on any matter within its jurisdiction which is not on the agenda)

5. CONSENT AGENDA ~ 5 minutes

A. **Minutes for the Meeting of the Board held on July 22, 2026

**Indicates attachment of document to agenda packet.

6. NEW BUSINESS – 75 minutes

- A. **Authorize Mailing of Proposition 218 Notice Regarding Placement of CAPP Capital Charges on the Water Bill and Schedule a Public Hearing for October 28, 2026 (for action, General Manager Dyer)**
- B. **Update on CAPP Project (for information, General Manager Dyer) *Presented by Chris Malejon, Water Systems Consulting***
- C. **Authorize Amendment to Legal Services Agreement with Best, Best, and Krieger to include scope for CAPP Construction Contracts and Dispute Resolution (for action, General Manager Dyer)**
- D. **Authorize Employment Agreement for Operations and Maintenance Manager with Lance Edmondson (for action, General Manager Dyer)**
- E. **Authorize Classification and Associated Salary Range for Public Outreach and Water Conservation Program Coordinator (for action, General Manager Dyer)**
- F. **Authorize Classification and Associated Salary Range for GIS Program Manager I/II/III (for action, General Manager Dyer)**
- G. **Authorize Resolution No. 1185 Establishing a New Checking Account for Rate Stabilization Fund (for action, General Manager Dyer)**

7. DIRECTOR REPORTS ~ 5 minutes

- A. **Rate & Budget Committee meeting – August 11, 2026 – Directors O’Connor and Roberts**
- B. **CCWA Regular meeting – July 23, 2026 – Director Balch**
- C. **COMB Regular meeting – July 27, 2026 – Director Van Wingerden**

8. GENERAL MANAGER REPORTS (for information) ~

- A. Financial Reports**
 - 1. **Quarterly Investment Report**
 - 2. **Quarterly Reserves Update**

9. CLOSED SESSION ~ 30 minutes

- A. [CLOSED SESSION]: CONFERENCE WITH LABOR NEGOTIATOR (GOVERNMENT CODE § 54957.6) AGENCY DESIGNATED REPRESENTATIVE: JONATHAN MILLER, EMPLOYEE ORGANIZATION: SEIU LOCAL 620**

10. RECONVENE to Open Session

**Indicates attachment of document to agenda packet.

- 11. CONSIDER DATES AND ITEMS FOR AGENDA FOR:
CARPINTERIA VALLEY WATER DISTRICT BOARD MEETING OF
SEPTEMBER 9, 2026, AT 5:30 P.M., CARPINTERIA VALLEY WATER
DISTRICT 1301 SANTA YNEZ AVENUE, CARPINTERIA, CALIFORNIA.**
- 12. ADJOURNMENT.**

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 5:00 p.m., August 9, 2026. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements. Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

**Indicates attachment of document to agenda packet.

	MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS CARPINTERIA VALLEY WATER DISTRICT		
	July 22, 2026		
	Director Van Wingerden called the Regular meeting of the Carpinteria Valley Water District Board of Directors held in the Carpinteria City Hall Chamber to order at 5:31 p.m., Wednesday, July 22, 2026, and led the Board in the Pledge of Allegiance.		
ROLL CALL	Directors Present: O'Connor, Holcombe, Balch, Roberts and Van Wingerden		
	Others Present: Kelley Dyer		
	Michael Pellegrini Norma Rosales Lisa Silva Chris Malejan Michael Miller Steve Pollard	John Moore Roxanne Bovitz Paul Ekstrom Peter Spinetta Kim Spinetta Giti White David Russo	Gayle Pinkham Gary Blair Scott Van Der Kar Sharen Eskilson Steven Zick Shirley Johnson Emma Schumann
AGENDA CONFIRMATION	General Manager Dyer reported there were no changes to the agenda.		
PUBLIC FORUM	No one from the public addressed the Board.		
CONSENT AGENDA A. Minutes B. Disbursement Report C. Annual Vendor Report D. Director's Quarterly Compensation Report	Director O'Connor moved, and Director Holcombe seconded the motion to approve the consent agenda. The motion carried by a 5-0 vote. The motion was approved by roll call as follows; Ayes: O'Connor, Holcombe, Balch, Roberts and Van Wingerden Nays: none Absent: none		
PUBLIC HEARING	President Van Wingerden began the Public Hearing regarding Placement of Annual CAPP Capital Charges on the Property Tax Roll. - Opening of Public Hearing by President Van Wingerden at 5:34 p.m. - Receipt of Staff Report and Recommendations by General Manager Dyer - Receipt of Public Comment by President Van Wingerden - John Moore, Roxanne Bovitz, Paul Ekstrom, Peter Spinetta, Kim Spinetta, Giti White, David Russo, Gayle Pinkham, Gary Blair, Scott Van Der Kar, Sharen Eskilson, Steven Zick, Shirley Johnson, Emma Schumann - Receipt Report of Written Communications - Closing of Public Hearing by President Van Wingerden at 6:19 p.m. - Director Comments - Adoption of Resolution No. 1184 Following discussion, Director Roberts moved, and Director O'Connor seconded the motion to Adopt Resolution No. 1184. *The motion was followed by a 3-2 vote with Directors Holcombe and Balch opposing. The roll call was as follows:		

	Ayes: O'Connor, Roberts and Van Wingerden Nays: Holcombe and Balch Absent: none *During the meeting, the motion was announced to be approved. This was an error that requires correction in the record. After the meeting adjourned, it was determined that a 3-2 vote on a 5-member Board does not meet the required two-thirds voting requirement pursuant to California Health and Safety Code sections 5471 and 5473. Therefore, the motion was not approved.
ADJOURN	President Van Wingerden opened the regular Carpinteria Groundwater Sustainability Agency meeting at 6:44 p.m.
RECONVENED TO REGULAR BOARD MEETING	President Van Wingerden reconvened the regular Board meeting at 7:56 p.m.
WATER SYSTEMS CONSULTING ON-CALL CONTRACT	General Manager Dyer presented to Authorize a Fiscal Year 2026-2027 On-Call Contract with Water Systems Consulting in an amount not to exceed \$20,000 for CAPP Public Communication Services. Following discussion, Director Holcombe moved, and Director Roberts seconded the motion to Authorize an On-Call Contract with Water Systems Consulting in an amount not to exceed \$20,000. The motion carried by a 5-0 vote. The motion was approved by roll call as follows; Ayes: O'Connor, Holcombe, Balch, Roberts and Van Wingerden Nays : none Absent: none
RATE & BUDGET COMMITTEE MEETING	Directors O'Connor and Roberts gave a verbal report on the Rate & Budget committee meeting that was held on July 21, 2026.
CENTRAL COAST WATER AUTHORITY	Director O'Connor gave a verbal report on the CCWA Regular meeting that was held on June 25, 2026.
CLOSED SESSION	President Van Wingerden adjourned the meeting at 8:10 p.m. to convene the Board into closed session for the following matters: A. [CLOSED SESSION]: PUBLIC EMPLOYMENT PURSUANT TO GOVERNMENT CODE SECTION 54957 – TITLE: LEGAL COUNSEL FOR CAPP CONSTRUCTION MATTERS B. [CLOSED SESSION]: CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6 – AGENCY DESIGNATED REPRESENTATIVE: GENERAL MANAGER; UNREPRESENTED EMPLOYEE: LEGAL COUNSEL FOR CAPP CONSTRUCTION MATTERS C. [CLOSED SESSION]: PUBLIC EMPLOYMENT PURSUANT TO GOVERNMENT CODE SECTION 54957 – TITLE: OPERATIONS AND MAINTENANCE MANAGER D. [CLOSED SESSION]: CONFERENCE WITH LABOR NEGOTIATOR PURSUANT TO GOVERNMENT CODE SECTION 54957.6 – AGENCY DESIGNATED REPRESENTATIVE: GENERAL MANAGER; UNREPRESENTED EMPLOYEE: OPERATIONS AND MAINTENANCE MANAGER

	E. [CLOSED SESSION]: CONFERENCE INVOLVING A JOINT POWERS AGENCY PURSUANT TO PARAGRAPH (1) OF SUBDIVISION (a) OF GOVERNMENT CODE SECTION 54956.96: Cachuma Operation & Maintenance Board - Discussion will concern: CONFERENCE WITH LEGAL COUNSEL [Government Code Section 54956.9(d)(2)] Potential Litigation (Potential Exposure) - Name of local agency representative on Joint Powers Agency Board: Patrick O'Connor
BOARD RECONVENED TO OPEN SESSION	At 9:12 p.m., President Van Wingerden reconvened the Board meeting with the following reportable actions: A. No reportable action B. No reportable action C. No reportable action D. No reportable action E. No reportable action
NEXT BOARD MEETING	The next Regular Board meeting is scheduled to be held on August 12, 2026, at 5:30 p.m., Carpinteria City Hall, 5775 Carpinteria Avenue, Carpinteria California.
ADJOURNMENT	Director Van Wingerden adjourned the meeting at 9:13 p.m.
	Lisa Silva, Board Secretary



Carpinteria Valley Water District

1301 Santa Ynez Avenue • Carpinteria, CA 93013
Phone (805) 684-2816

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GENERAL MANAGER

Kelley Dyer

To: CVWD Board of Directors
From: Kelley Dyer, General Manager
Date: August 12, 2026

For Consideration: Authorize Mailing of Proposition 218 Notice Regarding Placement of CAPP Capital Charges on the Water Bill and Schedule a Public Hearing for October 28, 2026

Background:

The Board authorized a contract with Raftelis Financial Consultants, Inc. (Raftelis) to update the District's financial plan and perform a cost-of-service analysis for three years of rates and charges for fiscal years 2027, 2028, and 2029. A key aspect of proposed FY 2027-2029 water rates is an updated rate structure to fund the Carpinteria Advanced Purification Project (CAPP). A copy of the March 30, 2026 Water Rate Study is available on the District website: <https://www.cvwd.net/water-rates>

On April 8, 2026, the Board of Directors authorized mailing a notice of public hearing regarding proposed water rates for FY 2027-2029 scheduled for June 10, 2026 in accordance with Proposition 218 requirements. The notice indicated the CAPP capital charges would be collected through the property tax roll.

On June 10, 2026, following the Proposition 218 public hearing, the Board of Directors adopted Resolution No. 1179 establishing new water rates and charges for Fiscal Years 2026-27 through 2028-29. As part of the adopted rate structure, the Board approved an annual CAPP Capital Charge to recover capital costs associated with the project.

On July 22, 2026, the District conducted a public hearing pursuant to California Health and Safety Code Section 5473 regarding collection of the annual CAPP Capital Charge on the property tax roll. The proposed action did not receive the required two-thirds majority vote for approval. As a result, the District will instead collect the CAPP capital charges on the water bill this year.

Since the annual CAPP Capital Charge is based on meter size, the method of collection does not impact the amount of the charge. The amount of the annual CAPP capital charge and all other adopted water rates remain unchanged. Only the collection method is proposed to change from the property tax roll to the monthly water bill.

Analysis:

Although an additional Proposition 218 notice may not be legally required, staff recommends providing one to ensure transparency and avoid potential customer confusion. The original Proposition 218 notice informed customers that the CAPP Capital Charge would be collected on the property tax roll. Because the proposed collection method has changed, an additional public notice and hearing will provide customers with an opportunity to review and comment before implementation.

Table 1 shows the annual CAPP Capital Charge previously adopted by the Board on June 10, 2026 following the Proposition 218 rate setting and public hearing process.

Table 1. Annual CAPP Capital Charge Adopted June 10, 2026

Meter Size	FY 27	FY 28	FY 29
3/4-inch	\$53.91	\$103.86	\$110.80
1-inch	\$89.85	\$173.09	\$184.66
1½-inch	\$179.70	\$346.19	\$369.32
2-inch	\$287.52	\$553.90	\$590.92
3-inch	\$628.95	\$1,211.66	\$1,292.64
4-inch	\$1,132.12	\$2,180.99	\$2,326.74
6-inch	\$2,336.12	\$4,500.45	\$4,801.22

Table 2 shows how the annual CAPP Capital charges are proposed to be collected through monthly water billing beginning January 1, 2027. Most single-family residential customers have a 3/4" meter.

Table 2. Proposed Monthly CAPP Capital Charge to be Collected on Water Bill

Meter Size (All customer classes)	FY 2027 Effective January 1, 2027*	FY 2028 Effective July 1, 2027	FY 2029 Effective July 1, 2028
3/4"	\$8.98	\$8.65	\$9.23
1"	\$14.97	\$14.42	\$15.38
1 1/2"	\$29.95	\$28.84	\$30.77
2"	\$47.92	\$46.15	\$49.24
3"	\$104.82	\$100.97	\$107.72
4"	\$188.68	\$181.74	\$193.89
6"	\$389.35	\$375.03	\$400.10

* Note: There is no increase to the adopted annual charge. The monthly charge for Fiscal Year 2027 would be collected over a 6-month period, which is changed from the previous Proposition 218 notice illustrating collection over a 12-month period.

The proposed monthly charges shown in Table 2 represent the same annual CAPP Capital Charges previously adopted by the Board. For Fiscal Year 2027, the charge would be collected over the final six months of the fiscal year, beginning January 1, 2027, rather than over a full twelve-month period. As a result, the monthly amount for FY 2027 is higher than the previous notice, but the total annual charge remains unchanged.

Attached is a draft Proposition 218 notice of public hearing regarding placement of the CAPP capital charges on the monthly water bill.

The proposed notice includes the CAPP capital charges for Fiscal Years 2027-2029, consistent with the rate schedule previously adopted by the Board. Including all three fiscal years in the notice is recommended to promote administrative efficiency, greater financial stability and certainty, and avoids the need for annual noticing.

Pending Board authorization, staff will mail the Proposition 218 notices on or around September 3rd, providing more than the required 45-day notice before the October 28, 2026 public hearing.

The Board may continue discussions regarding placement of the CAPP capital charges on the property tax roll and reconsider this method of collection for future years.

Fiscal Impact:

The CAPP Capital Charge provides a dedicated revenue source to repay financing associated with the Carpinteria Advanced Purification Project. Collecting the charge through the monthly water bill does not increase the annual amount previously adopted by the Board and is not expected to affect District revenues.

Recommendation:

Staff recommends the Board:

1. Authorize mailing the Proposition 218 notice regarding the proposed collection of the previously adopted CAPP Capital Charges on the monthly water bill; and
2. Schedule a public hearing on October 28, 2026

Attachments: Draft Proposition 218 Notice of Public Hearing



NOTICE OF PUBLIC HEARING PROPOSED NEW CHARGES ON WATER BILL FISCAL YEARS 2027, 2028, AND 2029

Date: Wednesday, October 28, 2026, 5:30 p.m.

Place: City of Carpinteria Council Chambers, City Hall
5775 Carpinteria Avenue, Carpinteria, CA 93013

PROPOSED CAPP CAPITAL CHARGES ON WATER BILL

**You are receiving this Notice because our records indicate that you are a Carpinteria Valley Water District utility customer.
If you are not a District water customer, please disregard this Notice.**

The Carpinteria Valley Water District (District or CVWD) held a public hearing and adopted new water rates charges on June 10, 2026, including an annual charge to support capital costs related to the Carpinteria Advanced Purification Project (CAPP). These charges could be collected through water billing or through the property tax roll, subject to meeting all legal requirements.

On July 22, 2026, the District held a public hearing regarding placement of the annual CAPP capital charges on the property tax roll. The outcome did not pass a two-thirds majority vote. Therefore, the District will be placing CAPP capital charges on the water bill this year. This notice is to inform you of the reason for the charges, their amount and effective date, and the date of an additional public hearing to be held by the CVWD Board for public comment prior to the placement of charges on the water bill.

Why is the District constructing the Carpinteria Advanced Purification Project (CAPP)?

Over the past few decades, the District and customers have seen how unreliable surface water supplies from the State Water Project and Lake Cachuma can be during droughts. When surface water is limited, the District must rely heavily on groundwater from the Carpinteria Groundwater Basin to meet customer demand. However, groundwater takes years to recharge and depends on consistent winter rainfall— conditions that are not guaranteed.

CAPP will provide a locally managed and reliable water supply, including during prolonged droughts. CAPP is an “indirect potable reuse” project that involves taking water that has already been cleaned at the Carpinteria Sanitary District (CSD) Wastewater Treatment Plant, purifying it in a newly-constructed Advanced Water Purification Facility, then delivering it through a pipeline to injection wells for storage in the groundwater basin. The project would provide approximately 1,000 acre feet (AF) per year for storage in the Carpinteria Valley Groundwater Basin – enough to meet over a quarter of CVWD’s water needs. Currently, this valuable resource is treated at CSD’s existing plant and discharged to the Pacific Ocean.

The District began construction on CAPP in May 2026 and the project is expected to be completed within 3 years.



Rendering of the New Advanced Water Purification Facility

**MORE INFORMATION REGARDING THE
CARPINTERIA ADVANCED PURIFICATION PROJECT (CAPP) AT:
WWW.CVWD.NET/CAPP**

What are CAPP capital costs and what is being done to offset them?

Total CAPP capital costs are approximately \$90 million, although 38% of this cost (\$34.5 million) is funded with state and federal grants. The District previously funded approximately \$7 million of planning and design projects through water rates. Construction of the project would not be possible without funding partners to help reduce cost impacts to our local community.

The District has received the following support from funding partners:

- **\$1.1 million grant** from California Department of Water Resources
- **\$18.4 million grant** from United States Bureau of Reclamation
- **\$15 million grant** from State Water Resources Control Board
- **\$50 million, low-interest (1.7%) 30-year loan** from State Water Resources Control Board

The long-term obligation for the local community served by the District is the \$50 million loan. The District is continuing to pursue additional grant funding to further offset costs.

What are the CAPP capital cost impacts to the water bill?

On June 10, 2026, the Board adopted the annual CAPP capital charge for Fiscal Years (FY) 2027, 2028, and 2029. This charge will not be collected on the property tax roll since it did not receive a two-thirds majority vote. Instead, the charge is proposed to be collected through the water bill on a monthly basis starting January 1, 2027. The amount of the adopted annual CAPP capital charge is based on meter sizes and does not change based on the billing method. **Table 1** below shows how the annual charge is proposed to be collected on monthly water bills.

Table 1. CAPP Capital Charges Proposed to be Collected on Water Bill (Monthly)

Note: Most single-family residential customers have a 3/4" meter.

Meter Size (All customer classes)	FY 2027 Effective January 1, 2027*	FY 2028 Effective July 1, 2027	FY 2029 Effective July 1, 2028
3/4"	\$8.98	\$8.65	\$9.23
1"	\$14.97	\$14.42	\$15.38
1 1/2"	\$29.95	\$28.84	\$30.77
2"	\$47.92	\$46.15	\$49.24
3"	\$104.82	\$100.97	\$107.72
4"	\$188.68	\$181.74	\$193.89
6"	\$389.35	\$375.03	\$400.10
* Note: There is no increase to the adopted annual charge. The monthly charge for Fiscal Year 2027 would be collected over a 6-month period, which is changed from the previous Proposition 218 notice illustrating collection over a 12-month period.			

Why do other CAPP charges already appear on my water bill?

The District previously provided a Proposition 218 notice and held a public hearing on June 10, 2026 regarding the CAPP volumetric rates for municipal and industrial (M&I) customers and monthly fixed charges for agricultural customers. These charges became effective July 1, 2026 and will fund CAPP operation and maintenance costs. While the project is currently under construction, the District adopted a rate structure with a gradual increase in rates to avoid a steep increase when the project is fully operational. The revenue collected during construction will be held in financial reserves and used to pay for future CAPP operational costs.

The proposed CAPP Capital charge in **Table 1** above would be a new, separate fixed charge on water bills in addition to the current charges for planned operation and maintenance costs.

MORE INFORMATION REGARDING WATER RATES AT:
WWW.CVWD.NET/WATER-RATES

Protesting the proposed rates

You are invited to appear at the hearing and present oral or written statements about the proposed rates. Any owner of a parcel subject to the proposed rates, or any tenant responsible to pay those rates, may submit a written protest against the proposed adjustments. If written protests are received from a majority of affected properties, the proposed rate increases will not be adopted. If there is no majority protest, CVWD's Board of Directors may adopt the proposed rates.

In order to be counted, a protest **must be in writing** and include the following information:

- Customer or property owner first and last name
- Service address, account number with CVWD, or assessor's parcel number
- Clear statement that you protest the proposed charges, and
- Original signature of the customer or property owner.

Protests may be mailed or hand delivered to the Carpinteria Valley Water District at 1301 Santa Ynez Avenue, Carpinteria, CA 93101, attention its General Manager. **In any event, CVWD must receive them by the close of the public hearing on October 28, 2026.** Any protest submitted via email or fax will not be accepted. Finally, on the outside of the envelope that contains your protest, please write the phrase "Water Rate Protest" so CVWD can process it more efficiently.

Objecting to the proposed rates

If you claim the proposed rate adjustments are unlawful, whether or not a majority of affected properties submit the protests described above, you may file a legal objection with CVWD. Any such objection must be in writing and include the following information:

- Printed name and original signature of the customer or property owner
- Service address, account number with CVWD, or assessor's parcel number
- Statement of the specific rate or charge that you claim is unlawful, and
- Clear indication that it is an objection and explanation of the specific grounds for your claim that the rate or charge is unlawful.

Please note that the grounds must be sufficiently detailed to allow CVWD to understand it and respond appropriately. A general statement such as, "This violates state law," is insufficient. As noted above, additional information regarding the proposed rates is available on CVWD's website.

Legal objections may be mailed or hand delivered to the Carpinteria Valley Water District at 1301 Santa Ynez Avenue, Carpinteria, CA 93101, attention its General Manager. Faxed or emailed objections will not be accepted. In any event, objections must be received no later than October 23, 2026. Please note that this deadline is prior to the rate hearing on October 28, 2026, so CVWD may review objections and respond to them adequately at that hearing.

Failure to submit a timely objection will waive the right to challenge these rate adjustments in court, and any such action will be limited to the issues identified in that objection. If the CVWD Board of Directors adopts the proposed rate adjustments, and you wish to challenge those rates in court, please note that there is a 120-day statute of limitations for challenging any new, increased, or extended fee or charge. (Gov. Code, § 53759.)

How do I stay informed?

- **Watch** District meetings live and recorded online. More info: www.cvwd.net/board-meetings
- **Explore** updated information on CAPP and water rates at www.cvwd.net
- **Contact** District staff at (805) 684-2816. Para información en Español, llame al (805) 684-2816.
- **Attend** CVWD Board meetings; City of Carpinteria Council Chambers, City Hall, 5775 Carpinteria Avenue.



Carpinteria Valley Water District
1301 Santa Ynez Avenue
Carpinteria, CA 93013

www.cvwd.net
(805)684-2816



The Board of Directors of the Carpinteria Valley Water District will hold a public hearing to consider a placement of fixed charges on water bills to fund capital costs of the Carpinteria Advanced Water Purification Project.

The charges are proposed to be effective beginning January 1, 2027.

Public Hearing Date: Wednesday, October 28, 2026, 5:30 p.m.

Place: City of Carpinteria Council Chambers, City Hall
5775 Carpinteria Avenue, Carpinteria, CA 93013

How can I participate?

- **Call** If you have any questions about how proposed water rates will affect your bill, please contact District staff at (805) 684-2816. Para información en Español, llame al (805) 649-2251.
- **Write** To protest or object to the water rate changes, please submit in writing per the instructions herein.
- **Attend** the public hearing scheduled for **October 28, 2026 at 5:30 p.m.** at the City of Carpinteria Council Chambers, City Hall, 5775 Carpinteria Avenue.



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GENERAL MANAGER

Kelley Dyer

To: CVWD Board of Directors
From: Kelley Dyer, General Manager
Date: August 12, 2026

For Information: Carpinteria Advanced Purification Project (CAPP) Update

Background:

This report provides a general project update since the last Board update on June 24, 2026.

Overall Project Schedule:

Walsh Construction Company (Walsh) and Sam Hill and Sons, Inc. (SHS) continued construction of the Advanced Water Purification Facility (AWPF) and the Conveyance Pipelines, respectively. SHS continued installation of pipeline on Linden Avenue and is approaching work in Meadow View. SHS anticipates continuing work on the north side of Highway 101 through November, while also mobilizing to the south side of Highway 101 in October, beginning at the AWPF and advancing toward the southern tie-in point.

Walsh continued site demolition in preparation for the first major construction activity, deep soil mixing. This ground improvement method mixes native soil with cement in place to create a stable foundation for the process building. Deep soil mixing is anticipated to take approximately six weeks. During demolition, Walsh encountered significantly more buried structures than anticipated, including foundations of the former treatment facility from the 1960s, abandoned pipeline, and buried electrical conduit. This material had to be removed prior to mobilizing for deep soil mixing.

The injection and monitoring well drilling project has been advertised for construction bids. A mandatory pre-bid meeting was held on July 22 and was attended by four well-drilling contractors. Bids are due on August 14. Staff anticipate bringing the construction award to the Board in early September. Well drilling is anticipated to begin in late October and continue for approximately nine months.

Property Acquisitions:

The City of Carpinteria (City) adopted the resolution to vacate the requested portion of Olive Street on July 27. The Carpinteria Sanitary District (CSD) and the City are determining whether any final requirements remain to record the vacation. The CSD and CVWD will need to amend the CAPP lease agreement, as CAPP facilities are located within the vacated area.

Permitting:

Staff resubmitted the Coastal Development Permit (CDP) application to the County of Santa Barbara for the agricultural parcel monitoring wells. Staff has also continued to engage with the Division of Drinking Water (DDW) and the Regional Water Quality Control Board (RWQCB). Staff anticipates resubmitting the Title 22 Engineering Report in the fall.

Outreach:

Staff has continued to provide regular updates on the CAPP Construction website, recently revising and adding figures to help the community better understand traffic impacts associated with the conveyance pipeline work. No major issues have been raised by the general public regarding construction impacts, and staff has continued to engage directly with those most affected by construction.

Recommendation:

This item is presented for informational purposes only.



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Kelley Dyer

To: CVWD Board of Directors
From: Kelley Dyer, General Manager
Date: August 12, 2026

For Consideration: Authorize Amendment to Legal Services Agreement with Best, Best, and Krieger to include scope for CAPP Construction Contracts and Dispute Resolution

Background:

On July 9, 2025, the Board authorized a Legal Services Agreement with Best, Best, and Krieger (BBK) to provide specialized legal expertise for review of the Carpinteria Advanced Purification Project (CAPP) construction contracts. The CAPP construction contracts contain complex provisions with compliance requirements for multiple funding sources and adherence to state and federal contracting laws. Given the size and complexity of the project, the Board determined that legal counsel with extensive experience in large public infrastructure projects was necessary to protect the District's interests.

Mary Beth Cobern at BBK is a highly qualified attorney in this area and is well known for her expertise in construction contracts and public works law. Her experience, together with the support of BBK's construction law team, has provided the District with valuable legal guidance during the procurement phase of the CAPP project. Biographies of the proposed BBK team members are included as an attachment.

Analysis:

With the District now transitioning from procurement into construction, the nature of the legal services required has expanded. Construction projects of this size routinely involve issues such as contract interpretation, review and negotiation of change orders, requests for equitable adjustment, claims, schedule impacts, differing site conditions, payment disputes, and compliance with state and federal funding requirements. Timely legal guidance during construction can help resolve issues before they escalate into formal disputes, minimizing project delays and reducing potential costs to the District.

Staff therefore recommends amending the existing Legal Services Agreement (dated June 18, 2025) with BBK to expand the scope of services to include legal support for all CAPP

construction contract matters and, if necessary, dispute resolution throughout the construction phase.

The District has awarded construction contracts to Walsh Construction Company (Walsh) for the CAPP Advanced Water Purification Facility and to Sam Hill and Sons for the CAPP Conveyance Pipeline. The construction contract for CAPP Injection Wells and Monitoring Wells has not yet been awarded; however, four firms attended the mandatory pre-bid meeting held in July 2026 for construction of the CAPP wells.

BBK has confirmed it has no conflicts of interest with Walsh, Sam Hill and Sons, or any of the prospective bidders for the CAPP Injection Wells and Monitoring Wells project.

The proposed amendment maintains the same rate structure established under the existing Legal Services Agreement. No changes to the compensation rates are proposed.

Fiscal Impact:

Legal services associated with CAPP construction activities were not specifically budgeted as operating expenses in Fiscal Year 2026-2027. Costs associated with the proposed amendment will be paid from the CAPP Fund Reserves.

Recommendation:

Staff recommends the Board authorize an amendment to the Legal Services Agreement with Best, Best, and Krieger to expand the scope of services to include legal support for CAPP construction contracts and dispute resolution

Attachments:

1. Amendment to June 18, 2025 Legal Services Agreement with BBK
2. BBK Team Member Biographies



Mary Beth Coburn
Partner
(619) 525-1369
marybeth.coburn@bbklaw.com

File No. 90823.00001

July 31, 2026

VIA E-MAIL

Kelley A. Dyer, P.E.
General Manager
Carpinteria Valley Water District
1301 Santa Ynez Ave.
Carpinteria, CA 93013

Re: Amendment to June 18, 2025 Legal Services Agreement

Dear Ms. Dyer:

On behalf of BBK, I would like to take this opportunity to let you know how much we have enjoyed working with the District and its project team. We are honored to continue to represent the District. This letter will confirm our discussions regarding an updated scope of work to assist the District with its public works projects.

Specifically, BBK will assist the District with contract drafting and all aspects of dispute resolution on public works matters, including but not limited to the Carpinteria Advanced Purification Project.

We have checked the following names against our client index: Sam Hill & Sons, Inc., Walsh Construction Company II, LLC, Pacific Coast Well Drilling, Best Drilling and Pump, Zim Industries and Layne. Please review the list to see if any other persons or entities should be included. If you do not tell us to the contrary, we will assume that this list is complete and accurate. We request that you update this list for us if there are any changes in the future. In addition, we confirmed the waiver executed at the time of engagement will cover this work.

This Contract Amendment acknowledges the rates set forth in our June 11, 2026 rate letter:

Partners:	\$461.00
Of Counsel	\$435.00
Associates	\$357.00
Paralegals, Law Clerks, Analysts	\$192.00

Best Best & Krieger LLP | 655 West Broadway, Suite 1500, San Diego, California 92101
Phone: (619) 525-1300 | Fax: (619) 233-6118 | bbklaw.com

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Kelley A. Dyer, P.E.
July 31, 2026
Page 2

If this Contract Amendment meets with your approval, please sign and date it, and return by August 7, 2026.

Sincerely,



Mary Beth Coburn
of BEST BEST & KRIEGER LLP

AGREED AND ACCEPTED:

By: _____

Dated: _____

PARTNER**Mary Beth Coburn, P.E.**

✉ marybeth.coburn@bbklaw.com ☎ (619) 525-1369

📍 San Diego / Houston / Sacramento



Mary Beth Coburn, a partner with Best Best & Krieger LLP, is also a California licensed professional civil engineer with more than a decade of experience in design and construction of public facilities. She held positions with Los Angeles County Department of Public Works and several consulting engineering firms prior to law school.

For over twenty-five years, Mary Beth's primary practice has focused on public works and infrastructure construction law, including construction contracting and construction claims resolution. Her unique combination of "hands on" engineering experience and construction law provide clients with efficient, practical and comprehensive legal services. Mary Beth understands what it takes to get a project built and what delays and claims can do to that process.

Mary Beth is adept at assisting public agencies and private owners with all aspects of the construction process, including construction document preparation, bid protests, subcontractor substitution and default, contractors' claims, stop notices, and project close out. She currently assists regional public agencies on contract drafting utilizing cutting edge procurement methods, including CM/GC and Progressive Design Build.

Mary Beth routinely works with all types of public agencies on all issues related to construction of public facilities, from master planning through claims resolution. She often assists clients with latent construction defects long after construction projects have been closed out and warranty periods have lapsed.

Mary Beth has successfully terminated contractors for failure to perform and routinely works with sureties on various payment and performance bond issues, including surety takeover of projects in default. She also has experience in false claim actions against contractors for inflating or falsely submitting extra work claims.

Mary Beth is frequently called upon to provide public works training sessions to assist firm clients in proper procurement practices, claims avoidance and dispute resolution as well as disaster recovery and resiliency utilizing federal funding.

Mary Beth is a member of the San Diego County Bar Association and the American Society of Civil Engineers.

CORE PRACTICES

Municipal Law
Public Agency Litigation
Public Infrastructure
Special Districts
Education Law

EDUCATION & ADMISSIONS**Education**

University of San Diego School of Law, J.D.

Michigan Technological University,
B.S., civil engineering

Bar Admissions

California

Accolades

- The Best Lawyers in America®, Construction Litigation, 2019–2026
- Litigation - Construction Lawyer of the Year in San Diego, Best Lawyers®, 2020

Professional & Community Involvement

- San Diego County Bar Association
- American Society of Civil Engineers

Thought Leadership

Presentations

- "Navigating Alternate Delivery Model Projects Through Shifting Legal and Policy Winds," The U.S. Infrastructure Development Conference, June 3, 2026
- "Procurement Under Pressure: Managing Tariffs, Risk Allocation, and Compliance in the Evolving Landscape of Public Infrastructure Contracting," International Municipal Lawyers Association Annual Conference WONK Breakfast, Oct. 20, 2025
- "Just When You Think You've Got It – They Change It!" International Municipal Lawyers Association Annual Conference, Sept. 27, 2024
- "Piloting a New Approach To Securing and Executing Federal Funds for Flood Mitigation Projects," TX-APWA 2024 Annual Conference, Jun. 4, 2024
- "The Countdown to Encumbered: The 12/31/24 Sunset of ARPA," International Municipal Lawyers Association Annual Conference, Sept. 30, 2023
- "Federal Purse Strings: Best Practices for the Uniform Guidance and Beyond," International Municipal Lawyers Association's Annual Conference, WONK Breakfast, Oct. 21, 2022
- "Getting Along with the Feds: Tips and Best Practices for Infrastructure Projects with a Federal Component," Texas City Attorneys Association Annual Summer Conference, Jun. 16, 2022
- "Leveraging CDBG-CV and Other Federal Funding Grant Opportunities for COVID-19 Response," BB&K Webinar, Jun. 3, 2020
- "Part Two: Leveraging FEMA and Other Federal Grant Funding Opportunities for COVID-19 Response," Apr. 22, 2020
- "Leveraging FEMA and Other Federal Grant Funding Opportunities for COVID-19 Response," Apr. 17, 2020
- "Emergency Procurement & Contracting Essentials: Being Prepared for Federal Disaster Funding," BB&K Webinar, Nov. 29, 2018
- "Federal Contracting 101: What You Need to Understand (and DO) Before Disaster Strikes," International Municipal Lawyers Association's Annual Conference WONK Breakfast, Oct. 20, 2018
- "Looking in the Rearview Mirror on the Costliest Natural Disaster Year in U.S. History," International Municipal Lawyers Association's Annual Conference, Oct. 18, 2018
- "Resiliency Planning," International Municipal Lawyers Association Webinar, Aug. 23, 2018
- "Post Disaster Recovery and Resiliency," International Municipal Lawyers Association Mid-Year Seminar WONK Breakfast, Apr. 22, 2018

- "Developing FEMA Compliant Procurement Procedures," BB&K What's New in Environmental and Special Districts Law Webinar Series, Jan. 18, 2018
- "Land Use: Planning & Zoning for a Resilient Future," International Municipal Lawyers Association Annual Conference, Oct. 15, 2017
- "Now Trending: Hot Topics in Public Infrastructure & Right of Way," League of California Cities Public Works Officers Institute & Expo, Mar. 10, 2016
- "Now Trending: Hot Topics in Public Infrastructure," Association of California Water Agencies' CLE '15, Sept. 11, 2015

OF COUNSEL

A. Haviva Shane

✉ haviva.shane@bbklaw.com ☎ (951) 826-8289

📍 Riverside



A. Haviva Shane is an attorney with Best Best & Krieger's Riverside office, focusing on transportation, housing and other public improvements. Haviva serves as assistant general counsel to the Riverside County Transportation Commission, the Gold Coast Transit District, and the Western Riverside Council of Governments. Haviva serves as special counsel for Omnitrans, San Diego Association of Governments, Monterey Regional Water Pollution Control Agency and Coachella Valley Water District, among other clients. She also serves as deputy town attorney for the Town of Apple Valley and as deputy city attorney for the cities of Avalon, Ontario and San Jacinto, and as legal counsel for the Apple Valley, Ontario and San Jacinto housing authorities.

In her role as assistant general counsel to RCTC, Haviva assists with procurement planning and implementation, as well as contract negotiations and review. She assisted RCTC with over a billion dollars in public contracts, and helps ensure compliance with state and federal funding requirements, including the California Department of Transportation, Federal Highway Administration and Federal Transit Administration.

Haviva is involved with RCTC on the 91 Corridor Improvement Project, a \$1.4 billion design-build toll project in Riverside County. In this role, she served as lead negotiator on a 50- year cooperative agreement with the Orange County Transportation Authority, a design-build cooperative agreement with Caltrans and a 50-year toll facility agreement, including long-term lease, with Caltrans. She serves on the project management team, and assisted in multiple other aspects of the 91 CIP, including with millions of dollars of utility relocations. Haviva is currently assisting RCTC, in a similar role, on the I-15 Corridor Improvement Project, a \$425 million project, and RCTC's second toll facility. She also provided legal assistance throughout the implementation and construction of the Perris Valley Line project, a \$248.3 million commuter rail project, and the first extension of the Metrolink system in 20 years.

In her role as assistant general counsel for GCTD, special counsel for Omnitrans and SANDAG, and deputy city attorney for Avalon and Ontario, Haviva assisted with transportation related procurements and contract negotiations for electric buses, electric vehicle charging stations, transit operators, bus lane improvements, and transit-related equipment, and with FTA compliance issues, including Buy America. Haviva is currently working with Omnitrans on a cooperative agreement with San Bernardino Association of Governments for operation of

CORE PRACTICES

Business Licensing & Franchising
Fees, Taxes & Assessments
Open Government & Ethics
Municipal Law
Public Infrastructure
Special Districts
Transportation
Water

EDUCATION & ADMISSIONS

Education

University of California, Los Angeles
School of Law, J.D.

University of California, Berkeley, B.S.,
conservation and resource studies

Bar Admissions

California

the Redlands Passenger Rail Project, once completed.

Haviva also developed proficiency with Clean Water State Revolving Fund compliance. She is assisting MRWPCA and CVWD with major water quality improvement projects, helping both agencies with SRF compliance.

In her role as legal counsel for the Apple Valley, Ontario and San Jacinto housing authorities, and her prior service for the Housing Authority of the County of San Bernardino, Haviva assisted in the development, preservation and operation of thousands of units of affordable housing, and with compliance with state and federal housing laws and regulations.

As deputy city attorney, Haviva provides advice with interpreting, implementing and amending development codes/zoning ordinances, reviewing and processing zone changes and subdivisions, negotiating and adopting development agreements, and reviewing and adopting other land use approvals.

In addition to the above, Haviva provides a range of services to municipal and special district clients, including Brown Act compliance, legal counsel at public meetings, drafting ordinances and resolutions, assisting with property purchases and sales, drafting and amending a variety of contracts and agreements, and providing legal research and advice. Haviva also regularly provides state-mandated AB 1234 ethics training for public officials.

While in law school, Haviva participated in the California Attorney General's Summer Honors Program, in the Environment and Natural Resources Division. She was a founding vice-chair for the U.S. Green Building Council, Inland Empire Chapter. She currently volunteers for the Inland Empire Latino Lawyers Association, Inc., a nonprofit organization that provides free legal services to the indigent. She is also a member of the Riverside County Bar Association.

Thought Leadership

Publications

- “HUD Issues New Broadband Mandates,” *BBKnowledge*, Jan. 3, 2017

Presentations

- “The Cost of Doing Business: Best Practices for Public Works Projects - Part Two,” BBK Webinar, Jan. 24, 2019
- “Emergency Procurement & Contracting Essentials: Being Prepared for Federal Disaster Funding,” BBK Webinar, Nov. 29, 2018
- “The Cost of Doing Business: Best Practices for Public Works Projects - Part One,” BBK Webinar, Nov. 14, 2018

PARTNER**Craig Hayes**

✉ craig.hayes@bbklaw.com

☎ (760) 837-1612

📍 Indian Wells



Craig P. Hayes is a partner in the Municipal Law practice group of Best Best & Krieger LLP. Craig's practice focuses on public works construction and infrastructure construction law along with advising public agencies on their day-to-day operations.

Craig advises public and private clients through the process of constructing public infrastructure and facilities. Craig has drafted construction contract documents for multiple types of project delivery methods, including design/bid/build and those utilizing alternative delivery methods, such as progressive design/build and design/build. These projects include both heavy civil and general building construction. Craig has significant experience advising clients on projects with different types of funding streams, including federally funded projects subject to 2 CFR Part 200 (Uniform Guidance).

Craig regularly advises clients on drafting construction contract documents; prevailing wage law; contract negotiations; the bid process including bid protests, subcontractor substitution, insurance and bond matters; contract administration and closeout; construction claims; and dispute resolution.

Craig serves as the city attorney for the City of San Jacinto and general counsel for Valley Sanitary District and Palm Springs Aerial Tramway, where he advises the respective city council and board at each of their meetings. Additionally, Craig serves as assistant city attorney for the cities of Indian Wells and Palm Desert. Craig also assists public agency clients on drafting ordinances and resolutions, procurement, purchasing policies and procedures, reviewing and negotiating contracts, and legal research.

Craig received his law degree from Chapman University Fowler School of Law, graduating cum laude with an emphasis in environmental, land use and real estate law.

Prior to law school, Craig worked for over five years as a construction laborer in Alaska. Craig also worked for seven years as a project engineer and project manager for Granite Construction Company. He helped manage and construct heavy civil infrastructure projects across Southern California for both state and federally funded work.

Craig is a native of the state of Washington, but he has lived in the Coachella Valley for more than 15 years. In his free time, Craig enjoys golf, watching sports and relaxing with his family.

CORE PRACTICES

Municipal Law

Public Infrastructure

Public Agency Litigation

Land Use, Planning & Zoning

EDUCATION & ADMISSIONS**Education**

Chapman University Dale E. Fowler School of Law, J.D., cum laude

University of San Diego, B.S., political science

Bar Admissions

California

Professional & Community Involvement

- Construction Lawyers Society of America, Fellow, 2025

Thought Leadership

Presentations

- "Navigating Alternate Delivery Model Projects Through Shifting Legal and Policy Winds," The U.S. Infrastructure Development Conference, June 3, 2026
- "Procurement Under Pressure: Managing Tariffs, Risk Allocation, and Compliance in the Evolving Landscape of Public Infrastructure Contracting," International Municipal Lawyers Association Annual Conference WONK Breakfast, Oct. 20, 2025
- "Government Public Works Contracts and the Benefits (and Perils) They Present," Construction Lawyers Society of America International Conference & Induction of Fellows, Sept. 18, 2025
- "Innovative Approaches to Building Infrastructure: Thinking Beyond Design-Bid-Build," California Special Districts Association Webinar, May 6, 2025
- "Innovative Approaches to Building Infrastructure: Thinking Beyond Design-Bid-Build," League of California Cities Public Works Officers Institute, Mar. 19, 2025
- "Just When You Think You've Got It – They Change It!" International Municipal Lawyers Association Annual Conference, Sept. 27, 2024
- "Spending Uncle Sam's Money: A How-To Guide For Local Procurement When Using Federal Funding," California Lawyers Association Public Law Section Webinar, June 23, 2022
- "Understanding of Public Works Contracts for Agencies, Consultants, and Contractors," American Public Works Association Coachella Valley Public Works Expo, Apr. 7, 2022
- "NLC University - Managing Federal Grants 101: Understanding Uniform Guidance," National League of Cities Congressional City Conference, Mar. 13, 2022
- "Emergency Procurement & Contracting Essentials: Being Prepared for Federal Disaster Funding," BB&K Webinar, Nov. 29, 2018



Carpinteria Valley Water District

1301 Santa Ynez Avenue • Carpinteria, CA 93013
Phone (805) 684-2816

BOARD OF DIRECTORS

Case Van Wingerden
President
Casey Balch
Vice President

Polly Holcombe
Patrick O'Connor
Matthew Roberts

GENERAL MANAGER

Kelley Dyer

To: CVWD Board of Directors
From: Kelley Dyer, General Manager
Date: August 12, 2026
Written by: Norma Rosales, Assistant General Manager

For Consideration:

Consider approving the Employment Agreement between the Carpinteria Valley Water District and Lance Edmondson for the position of Operations & Maintenance Manager and authorizing the Board President to execute the Agreement.

Background:

The Operations & Maintenance Manager position became vacant with the retirement of the previous Operations & Maintenance Manager. Following an evaluation of the District's operational needs and internal leadership succession, staff recommends promoting Lance Edmondson from Lead Water Treatment Operator to Operations & Maintenance Manager.

Mr. Edmondson has been employed with the Carpinteria Valley Water District for 17 years and has demonstrated exceptional technical expertise, leadership, and commitment to the District's mission. Throughout his tenure, he has gained extensive knowledge of the District's water treatment facilities, distribution system, infrastructure, operational procedures, and regulatory requirements. His historical knowledge of the District's operations and his proven ability to lead staff make him well qualified to assume the responsibilities of Operations & Maintenance Manager.

The Board's action is limited to consideration of the proposed Employment Agreement, which establishes the terms and conditions of Mr. Edmondson's employment as Operations & Maintenance Manager. The agreement provides for compensation within Salary Range 50, with an annual salary range of \$155,414 to \$194,091, along with the benefits and employment provisions set forth in the attached agreement and District Personnel Manual.

Analysis:

The proposed Employment Agreement reflects the terms of employment for the Operations & Maintenance Manager position and provides compensation and benefits consistent with the District's management compensation structure. Mr. Edmondson's 17 years of service, institutional knowledge, technical expertise, and leadership experience provide continuity in the management of the District's operations and maintenance functions.

Fiscal Impact:

Funding Source: FY 2026-2027 Operating Budget.

Funding for the Operations & Maintenance Manager position is included in the adopted FY 2026-2027 budget. No additional budget appropriation is required.

Recommendation:

Approve the Employment Agreement between the Carpinteria Valley Water District and Lance Edmondson and authorize the Board President to execute the Agreement.

Sample Motion:

I move that the Board of Directors approve the Employment Agreement between the Carpinteria Valley Water District and Lance Edmondson for the position of Operations & Maintenance Manager and authorize the Board President to execute the Agreement.

Attachment: Proposed Employment Agreement

EMPLOYMENT AGREEMENT

Operations and Maintenance Manager

This Employment Agreement (Agreement) is made and entered into this 6th day of July 2026, by and between the Carpinteria Valley Water District (the "District") and Lance Edmondson (Employee) at Carpinteria, California, with reference to the following facts and intentions:

A. The District desires to employ Employee as its Operations and Maintenance Manager; and

B. Employee and the District wish to set forth the terms and conditions of Employee's employment in the position of Operations and Maintenance Manager in this Agreement.

NOW, THEREFORE, in consideration of the above recitals and of the mutual promises and conditions of this Agreement, **IT IS AGREED** as follows:

1. Employment. Employee will be employed as the Operations and Maintenance Manager of the District, subject to the supervision and direction of the General Manager. Employee shall perform his obligations and responsibilities as Operations and Maintenance Manager diligently within the time parameters indicated by the General Manager, applying the highest degree of professionalism, integrity and management to every aspect of his obligations.

2. Salary.

a. Salary. Effective July 6, 2026 employee's salary will be \$15,019.38 per month, Step 7 of Salary Range 50, see Attachment A. Employee, as an executive employee, is exempt from overtime payments and entitlements under state and federal law.

b. Salary Range Adjustments.

The salary for this position will be increased for cost of living effective the first pay period beginning after March 1, 2027 in an amount equal to the increase in the cost of living per the CPI, Los Angeles-Long Beach-Anaheim, Urban Wage Earners and Clerical Workers, December to December, with a minimum increase of 2% and a maximum increase of 4%, and the first pay period beginning after March 1, 2028 in an amount equal to the increase in the cost of living per the CPI, Los Angeles-Long Beach-Anaheim, Urban Wage Earners and Clerical Workers, December to December, with a minimum increase of 2% and a maximum increase of 5%..

3. Personnel Policies. The provisions of the District's Personnel Manual, and any amendments or revisions thereto, shall apply and govern the terms and conditions of Employee's employment with the District, except in the event of a conflict between this

Agreement and the Personnel Policies, in which case the terms of this Agreement shall control.

4. Administrative Leave. Employee shall receive an annual allowance of five (5) days of administrative leave, accrued at the start of each fiscal year. Such administrative leave is in addition to other existing benefits, including vacation leave. Administrative leave days may be cashed out at any time within the fiscal year in which they are accrued.

5. Sick Leave Cash Out. Effective the date of this Agreement the Employee will be given the opportunity to receive cash payment for up to 80 hours of accumulated sick leave, as long as a minimum of 160 hours of accrued sick leave remains in his accrual bank after the payout. Employee will have this opportunity on July 1st of each fiscal year thereafter, as long as a minimum of 160 hours of accrued sick leave remains in his accrual bank after the payout.

6. Vacation Leave Cash out. Employee will be given the opportunity once per fiscal year to receive cash payment for up to 50 hours of accumulated vacation leave, as long as a minimum of 120 hours of accrued vacation leave remains in his accrual bank after the payout.

7. Vacation Accrual. The maximum amount of unused vacation benefits that this employee may accrue is two hundred eighty (280) hours. After an employee has accrued the maximum amount, no further vacation benefits will accrue until the employee uses some portion of the maximum amount. When an employee uses vacation benefits so that the employee's earned but unused vacation benefits fall below the maximum, or when an employee is entitled to additional vacation benefits, the employee will resume earning vacation benefits from that day forward until the employee again has accrued the maximum amount. Excepting maximum accrual, the Employee will accrue Vacation in accordance with the District Personnel Manual.

8. Life Insurance. The District shall provide, at its costs, a life insurance policy which insures Employee for the amount of two hundred and fifty thousand dollars (\$250,000).

8. Travel – District Sanctioned. On those occasions when the Employee is required to travel out of town on District Sanctioned business, the District will pay the reasonable expenses of such travel. If the employee uses their personal vehicle for travel on District Sanctioned business, mileage will be reimbursed at the IRS rate.

9. Entire Agreement and Amendment. In conjunction with the matters considered herein, this Agreement contains the entire understanding and agreement of the parties and there have been no promises, representations, agreements, warranties or undertakings by any of the parties, either oral or written, of any character or nature hereafter binding except as set forth herein. This Agreement may be altered, amended or modified only by an instrument in writing, executed by the parties to this Agreement and by

no other means. Each party waives their future right to claim, contest or assert that this Agreement was modified, canceled, superseded or changed by any oral agreement, course of conduct, waiver or estoppel.

10. Meeting with the Administrative Committee. If requested, Employee shall be afforded a meeting with the Administrative Committee of the District's Board of Directors in 2026 (in conjunction with other Management positions) to discuss, propose or negotiate salary, benefits, and general employment matters with the Employee. This committee may meet with Employee at other times in the discretion of the Committee.

11. Term of agreement. The term of this Agreement shall begin July 6, 2026 and extend to February 28, 2027.

12. Termination of Employment. Employee is considered an at-will employee which means that employment may be terminated by Employee or Employer at any time and for any reason, with or without cause or advance notice. Additionally, Employee may be demoted or disciplined by Employer at any time at the discretion of Employer, with or without cause or advance notice.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first written above.

EMPLOYEE

CARPINTERIA VALLEY WATER DISTRICT

Lance Edmondson

By: _____
Case Van Wingerden, President
Board of Directors

ATTACHMENT A

**SALARY RANGE 50
OPERATION & MAINTENANCE MANAGER**

1	2	3	4	5	6	7	8
\$12,951.17	\$13,274.95	\$13,606.82	\$13,946.99	\$14,295.67	\$14,653.06	\$15,019.38	\$15,394.87
LONGEVITY (11-15)							
9	10	11	12	13	14	15	
\$15,779.74	\$16,174.23	\$16,578.59	\$16,993.05	\$17,417.88	\$17,853.32	\$18,299.66	

ATTACHMENT B

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12LZ-124981

JOB DESCRIPTION FOR OPERATION & MAINTENANCE MANAGER

Carpinteria Valley Water District

Job Description Form

Division/Department: Operations

Location: 1301 Santa Ynez Ave.

Job title: Operations & Maintenance Manager

Reports to:

Title: General Manager

Certification Requirement:

**Distribution IV
Treatment III**

Type of position:

☒ Full-time

☐ Part-time

☐ Contractor

☐ Intern

Hours 40 **/week**

☒ Exempt

☐ Nonexempt

General Description:

Under general direction of the General Manager, supervises, assigns, directs and assumes the responsibility for the work activities of those engaged in: Maintenance, installation, repair or replacement of water distribution facilities; customer service, meter installation, repair or replacements, inventory operations and controls, District safety program, water treatment and filtration facilities and related functions. Assists the General Manager and District Engineer in planning extension, enlargements and modifications of the District distribution system, consults with them about matters relating to administrative policy, assists in the coordination of office and field activities.

Duties and Responsibilities:

- Plans, organizes, directs, and coordinates the operation and maintenance of the District's water treatment plants and distribution systems.
- Responsible for District safety programs as District Safety Officer, holds monthly safety meetings and enforces safety procedures.
- Supervises, participates in and assumes responsibility for: Maintenance, daily inspection of District facilities, installation, repair, replacement, and/or modification of the District facilities, installation, repair, replacement, and/or modification of the District distribution system; meter installations, repair and replacements.
- Provides general management and administration of the District's water treatment plants and distribution systems, including centralized communications-control systems.
- Assists in purchase of materials and meters, maintains inventory controls of same.
- Maintains records as they pertain to labor, material and equipment; and all other records as required by the needs of activities in the field.
- Responsible for repair and/or replacement of transportation and construction equipment fleet.
- Represents District regarding water treatment and distribution functions with the public, contractors, and representatives of other government
- Assists Assistant General Manager with inventory controls and labor and job distributions.
- Provides, supervision, training, and work evaluation for assigned personnel.
- Develops the water treatment and distribution budget and controls costs
- Reviews employee effectiveness and personnel evaluations with field and plant foremen.

- Maintains District water treatment and filtration facilities and ensures the safety procedures of use of chlorine and other related chemicals.
- Performs all other related tasks as assigned.
- Maintains effective public relations.

Physical Activities:

- Travels regularly by automobile to inspect District facilities and operations.
- Occasionally works in an outdoor environment.
- Communicates orally with District Board members, co-workers, and the public in face-to-face, one-to-one, and group settings.
- Regularly uses a telephone for communication.
- Uses office equipment.
- Walks on uneven terrain.
- Sits for extended time periods.
- Hearing and vision within normal ranges with or without correction.

Qualifications:

Has the ability to coordinate contractors and District activities. Create an atmosphere of harmony between the District and outside utilities. Provide leadership for all field personnel. Have five years of increasingly responsible and diversified experience in the operation and maintenance of a water distribution systems and treatment facilities. Education will include graduation from high school and completion of formal or in-service training relative to water works operation or any combination of education or training and experience.

Knowledge:

- Principles, methods, and practices used in water treatment and distribution for public consumption.
- Principles, methods, and practices used in communications-control equipment installation, operation, maintenance, and repair.
- Chemical and quality testing of water conditions.
- Principles, methods, and practices used in water treatment plant maintenance and construction work.
- Rules, regulations, and codes applicable to District water treatment and distribution functions.
- District policies, rules, regulations, and procedures.
- Work safety standards and requirements.
- Principles of budget development and expenditure control.
- Principles and practices of personnel administration.

License:

Possession of valid California Motor Vehicle Operators License is required and employee's driving records must be in accordance with the *Safe Driving Program* as defined in the District Employees Manual.

Possession of a good driving record is required.

Possession of CA Department of Health Services Water Distribution License D4 and CA Department of Health Services Treatment License T3 is required.

Possession of any other appropriate certification as required by the CA Department of Health Services.

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-7-

12LZ-124981



Carpinteria Valley Water District

1301 Santa Ynez Avenue • Carpinteria, CA 93013
Phone (805) 684-2816

BOARD OF DIRECTORS

Case Van Wingerden
President
Casey Balch
Vice President

Polly Holcombe
Patrick O'Connor
Matthew Roberts

GENERAL MANAGER

Kelley Dyer

To: CVWD Board of Directors
From: Kelley Dyer, General Manager
Date: August 12, 2026
Written by: Norma Rosales, Assistant General Manager

For Consideration:

Authorize the title change and associated salary range for the Public Outreach and Water Conservation Program Coordinator position.

Background:

The District is proposing to retitle the existing Public Communications Coordinator classification to Public Outreach and Water Conservation Program Coordinator. This change does not create a new position or expand staffing levels. Rather, it updates the position title to better reflect the full scope of the work currently being performed.

The proposed classification has been reviewed and reorganized to better group existing duties and responsibilities. The position's essential functions remain substantially the same, with no significant changes to the overall responsibilities assigned to the position.

Analysis:

The proposed title more accurately reflects the position's dual role in leading the District's public outreach efforts while also administering and promoting the District's water conservation programs. Water conservation is an important function of the position through implementation of conservation education, customer outreach, advanced metering customer engagement, school programs, community events, and related regulatory and reporting requirements.

The revised classification organizes the existing responsibilities into a more logical structure and improves clarity for recruitment. While the duties have been reorganized for readability and emphasis, they do not represent a material expansion of the position's responsibilities.

Staff recommends establishing the salary range for the Public Outreach and Water Conservation Program Coordinator at Salary Range 30 (\$94,845 - \$118,448 annually).

Fiscal Impact:

The Public Outreach and Water Conservation Program Coordinator position is currently vacant. Staff anticipates initiating recruitment for the position following Board approval of the updated classification. Funding for the position is already included in the District's adopted FY 27-29 operating budget.

Recommendation:

Authorize the changes to the classification and associated salary range for the Public Outreach and Water Conservation Program Coordinator, Salary Range 30 (\$94,845 - \$118,448 annually).

Sample Motion:

Move to authorize the classification and associated salary range for the Public Outreach and Water Conservation Program Coordinator at Salary Range 30 (\$94,845 - \$118,448 annually).

CARPINTERIA VALLEY WATER DISTRICT

Position Description

Position Title: Public Outreach/Water Conservation Program Coordinator
Supervised By: Assistant General Manager
Status: Non-Exempt

Position Summary

Under general supervision of the Assistant General Manager, the Program Coordinator is responsible for planning, developing, and implementing the District's public information, engagement, and water conservation programs. This role manages communications strategies to engage the community, promote District initiatives, and support internal and external messaging. The position also coordinates special events, produces informational materials, and serves as the primary media contact to ensure consistent, accurate, and timely information is shared with the public.

Essential Duties and Responsibilities

1. Develop and implement water conservation education and outreach programs, including demonstrations, incentives, and partnerships with local organizations.
2. Monitor and evaluate District advanced metering software to promote water conservation and reach out to the public for high usage and continuous flow.
3. Plan, develop, and implement public outreach campaigns to promote District services, programs, and initiatives.
4. Research, develop, and update policies, ordinances, and standards related to public communications and water conservation.
5. Responsible for processing local and state surveys, questionnaires, and reports and for development of documents and reports regarding water use, conservation, and related matters.
6. Plan and coordinate community events, public workshops, water use surveys, and educational programs, including school outreach.
7. Coordinate with relevant District staff and management to effectively communicate project updates, regulations, and water use restrictions or disruptions to ratepayers and relevant stakeholders using appropriate tools and platforms.

8. Write, edit, and distribute press releases, newsletters, brochures, web content, and social media posts.
9. Ensure consistent branding and messaging across all District communications.
10. Manage the District's websites content, social media platforms, and other digital communication tools.
11. Monitor and analyze public feedback, media coverage, social media channels and program effectiveness; prepare related reports for communication to management issues with engagement or sentiment on social media platforms.
12. Stays current on emerging platforms, technologies, and communications tools, techniques, styles, and trends.
13. Effectively works with various community-based organizations, neighborhood groups, civic groups, service clubs, schools, youth organizations, and other groups to maintain open lines of communication between the district and individuals from various stakeholder group.
14. Coordinate media relations, respond to public inquiries, and serve as District spokesperson as assigned.
15. Represent the District at community meetings, professional conferences, and other public forums.
16. Prepare budgets for public communications and conservation activities; monitor expenditures.
17. Support the Groundwater Sustainability Agency with public outreach activities and website management.

Qualifications

Education & Experience

- Bachelor's degree from an accredited college or university in business, public administration, communication, marketing, environmental studies, watershed science or related field is required.
- Three (3) or more years of progressively responsible experience in the capacity of a Public Communications Coordinator, Outreach/Public Engagement Coordinator, Water Conservation Coordinator or equivalent job classification performing community outreach, public relations, or water conservation is required.

Knowledge of:

- Extensive principles, methods, and practices applied in the design and implementation of public affairs, community engagement, public information, marketing, outreach, and education.
- Principles, methods, and practices applied in design and implementation of one or more of the public affairs programs, videography, graphic design services, and writing press releases.
- Strong written and verbal communications skills, methods, and techniques of journalistic writing, proofreading, and editing; correct English usage, including spelling, grammar, and punctuation in alignment with the Associated Press (AP) Stylebook.
- Verbal and PowerPoint presentation skills; techniques of graphic design, print production; social media and website management.
- Knowledge of Streamline and Wordpress website design desirable.
- Strategies for executing special event planning; intranet and internet tools; and contract administration.
- Water conservation principles, practices, and regulations (preferred).
- Contemporary issues affecting local government and the community.
- Management of group dynamics and meeting facilitation techniques and methods
-

Ability to:

- Communicate clearly and effectively both orally and in writing.
- Organize, prioritize, and work on simultaneous assignments with attention to schedules and deadlines.
- Make effective and engaging oral presentations in a clear, logical, and persuasive manner.
- Deliver messaging and engage audiences.
- Exercise sound judgment, prudence, and tact in a variety of difficult situations, and act in a manner consistent with District policies.
- Effectively sustain frequent contact with a wide variety of people.
- Accurately analyze situations and recommend an effective course of action.
- Demonstrate initiative and resourcefulness.
- Establish and maintain effective working relationships with employees of the District and other government and community agencies.

- Represent the District in a professional manner at public events and meetings.
- Availability to attend evening or weekend events as required.

Special Requirements

- Possession of a valid California Driver's License and a satisfactory driving record.
- AWWA Water Conservation Water Use Efficiency Practitioner Level 1 (preferred)

Working Conditions

- The essential functions of this position will require the employee to perform the following physical activities:
- Communicate verbally with District management, co-workers, and the public in face-to-face, one-on-one, and group settings.
- Regularly use a telephone for communication.
- Use office equipment such as a personal computer, copier, and fax machine.
- Sit for extended periods of time.
- Hearing and vision within normal ranges.
- Carry, push, reach, and lift up to 25 lbs. routinely.
- Travel as requested by airplane and automobile in conducting District business.
- Occasionally stoop, kneel, or crouch.
- Sufficient manual dexterity to operate equipment.
- Regular attendance.

Reviewed By: _____
Department Head

Date: _____

Approved By: _____
General Manager

Date: _____



Carpinteria Valley Water District

1301 Santa Ynez Avenue • Carpinteria, CA 93013
Phone (805) 684-2816

BOARD OF DIRECTORS

Case Van Wingerden
President
Casey Balch
Vice President

Polly Holcombe
Patrick O'Connor
Matthew Roberts

GENERAL MANAGER

Kelley Dyer

To: CVWD Board of Directors
From: Kelley Dyer, General Manager
Date: August 12, 2026
Written by: Norma Rosales, Assistant General Manager

For Consideration:

Authorize the establishment of the GIS Program Manager I/II/III classification series to replace the existing GIS Program Manager classification and approve the associated salary ranges.

Background:

The District currently has an existing GIS Program Manager classification. Staff is requesting that the Board establish a GIS Program Manager I/II/III classification series to replace the current single-level classification.

The proposed series does not create a new position or increase staffing levels. Rather, it converts the existing classification into a three-level series that recognizes increasing levels of knowledge, technical expertise, and responsibility while providing a structured career progression for the position. The core duties and responsibilities of the GIS Program Manager remain substantially unchanged.

Analysis:

The GIS Program Manager is responsible for administering the District's Geographic Information System (GIS), supporting engineering projects, managing the District's asset management database, administering the Cross-Connection Control Program, overseeing groundwater monitoring activities, and maintaining critical operational data.

While the existing GIS Program Manager classification has successfully served the District, it does not provide opportunities for advancement within the classification as employees gain experience and develop additional technical expertise. Establishing a GIS Program Manager I/II/III series creates a clear career pathway that recognizes professional growth and increasing responsibility without requiring employees to leave the position to advance.

The proposed series also provides greater flexibility during recruitment. Qualified candidates with varying levels of experience can be hired at the level that best matches their education, experience, and demonstrated competencies while allowing for advancement through the series as they continue to develop professionally.

The proposed salary ranges are:

- GIS Program Manager I – Salary Range 37: \$112,740 - \$140,797
- GIS Program Manager II – Salary Range 39: \$118,448 - \$147,925
- GIS Program Manager III – Salary Range 43: \$130,744 - \$159,299

Placement within the series will be based on the candidate's education, experience, qualifications, and demonstrated competencies, consistent with District hiring practices.

Fiscal Impact:

The GIS Program Manager position (currently range 38) is budgeted in the District's adopted FY 27-29 operating budgets. Establishing the GIS Program Manager I/II/III classification series does not create a new position or increase authorized staffing levels. Rather, it provides salary flexibility based on the qualifications of the selected candidate and creates a structured promotional path for future employee development.

Recommendation:

Authorize the establishment of the GIS Program Manager I/II/III classification series and approve the following salary ranges:

- GIS Program Manager I – Salary Range 37 (\$112,740 - \$140,797)
- GIS Program Manager II – Salary Range 39 (\$118,448 - \$147,925)
- GIS Program Manager III – Salary Range 43 (\$130,744 - \$159,299)

Sample Motion:

Move to authorize the GIS Program Manager I/II/III classification series and approve Salary Range 37 for GIS Program Manager I, Salary Range 39 for GIS Program Manager II, and Salary Range 43 for GIS Program Manager III.

CARPINTERIA VALLEY WATER DISTRICT

Position Description

Position Title: GIS Program Manager I/II/III
Supervised By: District Engineer
Status: Non-Exempt

Position Summary

Under the direction of the District Engineer, performs engineering office work and field work in the design and construction of a water system; administration of the GIS Program, Cross-Connection Control program, Groundwater monitoring program, collection and management of complex data, , cross-connection inspections, and land use studies . Performs related duties as required.

Essential Duties and Responsibilities

1. Administers GIS program, maintains and continues development and updating of GIS information including, Asset management database, Distribution system geometric data,, Groundwater GIS database, Customer information dataset and other information datasets. The person in this position must have a strong understanding of database management and database maintenance. Duties under this program include collection, storage, organization, manipulation, and analysis of digital and non-digital information, preparation of maps, GPS location of facilities, detail exhibits and graphics.
2. Assists the District Engineer with administering and developing the Cross-Connection Control program; including managing backflow software, data entry, web test entries, working with Testers, performing field surveys, notifying owners for testing of backflow devices, assessing degree of hazard and determines the appropriate meter protection.
3. Administers and oversees the District's Groundwater Monitoring Program including collection of water level data and water quality samples, ensuring policy compliance, development of new sample sites, GPS locations of wells and facilities, and producing groundwater reports as necessary. Duties under this program include collection, storage, and organization, manipulation, and analysis of digital and non-digital information.
4. Assists in preparing water use reports, production charts, hydrographs, well data, pump records and measures and records well water levels.
5. Assists District Engineer with project management and coordination for District engineering projects.

6. Analyzes land use, well data, water use data and other relevant information to evaluate groundwater pumping for use in monitoring reports, modeling, and development of rates and fees for groundwater management program.
7. Prepares or creates materials and images such as maps, and graphs, charts, or files to support District departmental needs. . And to support District functions, processes and analytical needs.
8. Assists in preparing written public information for public outreach.
9. Assists in evaluation and development of District policies and procedures.
10. Assists District Engineer with , groundwater well data, water and groundwater metering data.
11. Represents the District in coordination with other governmental agencies, public officials, professionals, contractors, members of the public, at meetings, conferences, and in other venues as required by the District Engineer.
12. Assists the District Engineer with the preparation of required State and Federal reports, application, surveys.
13. Coordinates office and field task with District departments to obtain access to maps, or data that need to be imported or exported from the GIS database.
14. Assists in budget development for assigned cost centers.

Mental and Physical Requirements/Working Conditions

1. Regularly uses a telephone and voice mail communication.
2. Regularly uses office equipment such as computer terminals, calculators, personal computers, copiers, faxes, mailing equipment and printers.
3. Frequently walks in uneven terrain, in an outdoor environment, making inspections and overseeing/administering District facilities and construction projects.
4. Sits, stands and walks for extended time periods.
5. Hearing and vision within normal ranges.
6. Must be able to carry, push, pull, reach and lift up to 50 lbs., walking, some bending, reaching, stooping and squatting.
7. May occasionally travel by airplane and automobile in conducting District business.

Qualifications

Education and Skills Training:

Bachelor of Science Degree in Civil or Environmental Engineering or a closely related field from an accredited university or college. Experience performing GIS related work utilizing ESRI software products. Certification as Backflow Tester and Cross-Connection Control Specialist preferred.

Experience:

Specific experience in GIS program management, data collection, mapping, and other related project management in the water field. Experience in field work for collecting groundwater samples and water levels data.

The following provides the desirable experience relating to various levels of scope and complexity of technical tasks of the position:

Job Title	Experience
GIS Program Manager I	0-2 years of experience performing GIS projects and water-related data collection and information management.
GIS Program Manager II	5 years of progressive responsibilities in performing GIS projects and water-related data collection and information management is preferred but not required.
GIS Program Manager III	10 years of progressive responsibilities in performing GIS projects and water-related data collection and information management is preferred but not required.

Employment Standards

Demonstrated ability to:

1. Communicate in a clear, understandable fashion orally and in writing.
2. Work in a positive, harmonious, professional, and competent manner with the public, customers, developers, and contractors, outside agencies and District employees.
3. Carry out, and coordinate District engineering projects.
4. Coordinate assigned engineering projects with other District activities.
5. Analyze and solve complex problems.
6. Manage competing workload in a dynamic environment.

7. Use and operate computer systems and software packages in a proficient, competent manner related to engineering analysis and functions.
8. Adjust to changing priorities when balancing multiple projects.
9. Perform work accurately and efficiently under pressure of deadline.

Knowledge of:

1. Principles and practices of GIS systems particularly with respect to their use in water utilities.
2. Principles and practices of civil engineering and water resources engineering.
3. Principles of Construction and project management
4. District, County, Municipal, State and Federal rules, regulations and practices, as applied to cross-connection control and sanitary requirements.
5. Principles and practices of water supply development, chemical and biological aspects of water pollution, and local water problems, including their relationships to State and regional plans.

Special Requirements

Possession of a valid (class C) California driver's license issued by the State Department of Motor Vehicles is required. Possession and proof of a good driving record as evidenced by freedom from multiple or serious traffic violations or accidents for at least two (2) year's duration.

Reviewed By: _____
Department Head

Date: _____

Approved By: _____
General Manager

Date: _____



Carpinteria Valley Water District

1301 Santa Ynez Avenue • Carpinteria, CA 93013
Phone (805) 684-2816

BOARD OF DIRECTORS

Case Van Wingerden
President
Casey Balch
Vice President

Polly Holcombe
Patrick O'Connor
Matthew Roberts

GENERAL MANAGER

Kelley Dyer

To: CVWD Board of Directors
From: Kelley Dyer, General Manager
Date: August 12, 2026
Written by: Norma Rosales, Assistant General Manager

For Consideration:

Authorize the opening of a separate money market checking account for the Rate Stabilization Fund Reserve.

Background:

The District Reserve Policy establishes a Rate Stabilization Fund (RSF) Reserve to promote customer rate stability by mitigating revenue volatility, unexpected expenditures, and economic fluctuations. The RSF also provides a controlled source of funds that may be recognized as revenue when needed to support annual debt service coverage requirements.

The policy states that the RSF was established in 2020 but has not yet been funded, and that funding will begin in Fiscal Year 2026/27 from water rates and charges. CAPP Variable O&M revenue will be included as a funding source for the RSF. The target balance is 10 percent of annual operating revenues, currently identified in the policy as \$1,700,000.

Analysis:

Staff recommends opening a separate money market checking account dedicated to the RSF. Maintaining RSF cash in a separate account will provide clear segregation, facilitate accurate accounting and reporting, and support administration of the fund in accordance with the Reserve Policy. Amounts deposited into the RSF will be treated as reserves and will not be recognized as operating revenue in the year collected. Funds will be recognized as revenue only in the fiscal year in which they are withdrawn and used, consistent with applicable accounting standards and bond covenant provisions.

Under the Reserve Policy, RSF funds may be used to offset revenue losses caused by drought, reduced consumption, or regulatory mandates; avoid or minimize sudden rate increases; address unforeseen operating expenses; and support compliance with debt service coverage requirements. Any use of RSF funds must be approved by the Board of Directors through the annual budget or separate Board action. Authorization to open the account does not authorize expenditure or withdrawal of RSF funds except as subsequently approved by the Board.

Fiscal Impact:

Opening the money market checking account is not expected to have a material fiscal impact. Deposits to the account will be funded from water rates and charges beginning in Fiscal Year 2026/27, including CAPP Variable O&M revenue, in amounts approved through the District budget process and consistent with the Reserve Policy. Any bank fees or interest earnings will be recorded to the RSF.

Recommendation:

Authorize the General Manager, or Assistant General Manager, to open a separate money market checking account in the name of the Carpinteria Valley Water District for the Rate Stabilization Fund Reserve and to execute the documents necessary to establish and administer the account, subject to the District's banking controls, adopted budget, and Reserve Policy.

Sample Motion:

I move to authorize the General Manager, or Assistant General Manager, to open a separate money market checking account in the name of the Carpinteria Valley Water District for the Rate Stabilization Fund Reserve and to execute all documents necessary to establish and administer the account in accordance with the District's banking controls, adopted budget, and Reserve Policy.

RESOLUTION NUMBER 1185

RESOLUTION OF THE BOARD OF DIRECTORS OF CARPINTERIA VALLEY WATER DISTRICT TO ESTABLISH A MONEY MARKET CHECKING ACCOUNT FOR RATE STABILIZATION FUND

BE IT RESOLVED, that the Carpinteria Valley Water District (CVWD) shall establish a money market checking account with U.S. Bank for a Rate Stabilization Fund. That the General Manager/Secretary of this District is hereby authorized to do all such acts and to sign all such documents, papers and writing as may be necessary in this regard.

BE IT FURTHER RESOLVED, that funds from said U.S. Bank Checking Account may be withdrawn on checks or drafts of the Carpinteria Valley Water District, signed by any two of the following persons if checks or drafts are under the amount of ten thousand dollars (\$10,000):

	Kelley Dyer	General Manager
or:	Norma C. Rosales	Assistant General Manager
or:	Brian King	District Engineer

BE IT FURTHER RESOLVED that for checks or electronic drafts over ten thousand dollars (\$10,000) either the General Manager, Kelley Dyer or the Assistant General Manager Norma Rosales and one of the Board of Directors named below:

	Case Van Wingerden	Director
or:	Polly Holcombe	Director
or:	Matthew T. Roberts	Director
or:	Kenneth "Casey" Balch	Director
or:	Patrick O'Connor	Director

BE IT FURTHER RESOLVED, that the authority hereby conferred shall remain in force until written notice of the revocation thereof, signed by the officers of this District hereunto duly authorized by its governing body, shall have been accepted by an officer of US Bank at the office at which such account is kept, and that the Certification of the Secretary of this District, as to the signature of the above named, shall be binding on this District.

PASSED, APPROVED AND ADOPTED by the Board of Directors of the Carpinteria Valley Water District on the 12th day of August 2026 by the following roll call vote:

AYES:
NAYES:
ABSENT:
ABSTAIN:

APPROVED:

Case Van Wingerden, Board President

ATTEST:

Lisa Silva, Board Secretary

AUTHORIZED SIGNATURES:

Case Van Wingerden

Polly Holcombe

Matthew T. Roberts

Kenneth "Casey" Balch

Patrick O'Connor

Kelley Dyer

Norma Rosales

Brian King



AGENDA
RATE & BUDGET COMMITTEE

At
CARPINTERIA VALLEY WATER DISTRICT
1301 SANTA YNEZ AVENUE
CARPINTERIA, CALIFORNIA

BOARD OF DIRECTORS

Case Van Wingerden
President
Casey Balch
Vice President

Polly Holcombe
Patrick O'Connor
Matthew Roberts

GENERAL MANAGER

Kelley Dyer

August 11, 2026 at 9:00 a.m.

If interested in participating in a matter before the Committee, you are strongly encouraged to provide the Committee with public comment in one of the following ways:

1. Submitting a Written Comment. If you wish to submit a written comment, please email your comment to the Board Secretary at Public_Comment@cvwd.net **by 8:00 A.M. on the day of the meeting**. Please limit your comments to 250 words. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations.
2. Providing Verbal Comment Telephonically. If you wish to make either a general public comment or to comment on a specific agenda item as it is being heard please send an email to the Board Secretary at Public_Comment@cvwd.net **by 8:00 A.M. on the day of the meeting** and include the following information in your email: (a) meeting date, (b) agenda item number, (c) subject or title of the item, (d) your full name, (e) your call back number including area code. During public comment on the agenda item specified in your email, District staff will make every effort to contact you via your provided telephone number so that you can provide public comment to the Committee electronically.

Please note the President has the discretion to limit the speaker's time for any meeting or agenda matter.

I. CALL TO ORDER

II. PUBLIC FORUM (Any person may address the Rate & Budget Committee on any matter within its jurisdiction which is not on the agenda)

III. NEW BUSINESS

A. Discuss Proposition 218 Notice for Placement of CAPP Charges on the Water Bill

B. Discuss Administrative Policy for CAPP Noise Reduction Reimbursement Claims

IV. ADJOURNMENT

****Indicates attachment of document to agenda packet.**

Note: The above Agenda was posted at Carpinteria Valley Water District Administrative Office in view of the public no later than 9:00 a.m., August 8, 2026. The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied benefits of, the District's programs, services, or activities because of any disability. If you need special assistance to participate in this meeting, please contact the District Office at (805) 684-2816. Notification at least twenty-four (24) hours prior to the meeting will enable the District to make appropriate arrangements.

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the Carpinteria Valley Water district offices located at 1301 Santa Ynez Avenue, Carpinteria during normal business hours, from 8 am to 5 pm.

**Indicates attachment of document to agenda packet.



**CENTRAL COAST WATER AUTHORITY
BOARD OF DIRECTORS
AGENDA**

**Chairman – Eric Friedman
Vice Chairman – Jeff Clay**

Thursday, July 23, 2026
9:00 AM

at 255 Industrial Way, Buellton, California 93427

Members of the public may participate by video call or telephone via
Microsoft Teams Meeting ID: 262 126 264 953 144 Passcode: cb6Xw3QP
or by dialing [+1 323-484-5095](tel:+13234845095) and entering access Code/Meeting ID: 189 844 651#

Please note: public participation by video call or telephone is for convenience only and is not required by law. If technical interruptions to the video call/telephone occur, the chair has the discretion to continue the meeting and participants are invited to take advantage of the other participation options above.

Public Comment on agenda items may occur via video call or telephonically, or by submission to the Board Secretary via email at lfw@ccwa.com no later than 8:00 a.m. on the day of the meeting. In your email, please specify (1) the meeting date and agenda item (number and title) on which you are providing a comment and (2) that you would like your comment read into the record during the meeting. If you would like your comment read into the record during the meeting (as either general public comment or on a specific agenda item), please limit your comments to no more than 250 words.

Every effort will be made to read comments into the record, but some comments may not be read due to time limitations. Please also note that if you submit a written comment and do not specify that you would like this comment read into the record during the meeting, your comment will be forwarded to Board members for their consideration.

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available on the CCWA internet web site, accessible at <https://www.ccwa.com>.

★ indicates written report

I. Call to Order and Roll Call

II. Public Comment – (Any member of the public may address the Board relating to any matter within the Board’s jurisdiction. Individual Speakers may be limited to five minutes; all speakers to a total of fifteen minutes.)

III. Closed Session

- A. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Government Code section 54956.9(d)(4)
Initiation of litigation: 1 case

IV. Return to Open Session

- A. Report on Closed Session Actions (if any)

V. Election of Officers and Committee Appointments

Staff Recommendation: Take nominations from the Board.
Motion: Elect Chairperson
Motion: Elect Vice Chairperson
Motion: Elect Treasurer
Motion: Elect Secretary

VI. Consent Calendar

- A. Minutes of the April 23, 2026 Special Meeting ★
 - B. Minutes of the April 23, 2026 Regular Meeting ★
 - C. Minutes of the June 25, 2026 Regular Meeting ★
 - D. Bills ★
 - E. Controller's Report ★
 - F. Operations Report ★
- Staff Recommendation:* Approve the Consent Calendar

VII. Executive Directors Report

- A. Water Supply Situation Report
Staff Recommendation: Informational item only.
- B. Water Transfers Update ★
Staff Recommendation: Informational item only.
- C. Report on the Emergency Repair to the Polonio Pass Water Treatment Plant Treated Water Pipeline ★
Staff Recommendation: Informational item only.
- D. Appointments to Serve as CCWA's Primary and Alternate Representatives on the ACWA/JPIA Board of Directors ★
Staff Recommendation: Appoint Peter Thompson to serve as CCWA's representative to the ACWA/JPIA Board of Directors, with David Beard to serve as alternate.
- E. Calendar Year 2027 DWR Statement of Charges ★
Staff Recommendation: Informational item only.
- F. FY 2025/26 Fourth Quarter Investment Report ★
Staff Recommendation: Accept Report.
- G. Operating Committee Report
Staff Recommendation: Informational item only.
- H. State Water Contractors Report
Staff Recommendation: Informational item only.
- I. Legislative Report ★
Staff Recommendation: Informational item only.

VIII. Reports from Board Members for Information Only

IX. Items for Next Regular Meeting Agenda

X. Date of Next Regular Meeting: August 27, 2026

XI. Adjournment



**REGULAR MEETING
OF THE
CACHUMA OPERATION AND MAINTENANCE BOARD**

**Monday, July 27, 2026
1:00 P.M.**

HOW TO OBSERVE THE MEETING

Join by Teleconference or Attend in Person

COMB follows Centers for Disease Control and Prevention (CDC), California Department of Public Health (CDPH) and local public health guidelines with respect to COVID-19 protocols and masking requirements, based on local conditions and needs. COMB will have available masks for use during public meetings.

Members of the public may observe the meeting electronically as set forth below.

Join via Video Conference:

<https://us02web.zoom.us/j/84054300341?pwd=g1a2Aa0FbHbmlsIvE5BdegCRkDxnzp.1>

Passcode: 847301

Join via Teleconference:

US +1 669 900 6833 Webinar ID: 840 5430 0341 Passcode: 847301

HOW TO MAKE A PUBLIC COMMENT

Any member of the public may address the Board on any subject within the jurisdiction of the Board of Directors. The total time for this item will be limited by the President of the Board. The Board is not responsible for the content or accuracy of statements made by members of the public. No action will be taken by the Board on any Public Comment item.

In person: Those observing the meeting in person may make comments during designated public comment periods.

By Video: Those observing the meeting by video may make comments during designated public comment periods using the “raise hand” feature. Commenters will be required to unmute their respective microphone when providing comments.

By Telephone: Those observing the meeting by telephone may make comments during the designated public comment periods by pressing *9 on the key pad to indicate such interest. Commenters will be prompted to press *6 to unmute their respective telephone when called upon to speak.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

**REGULAR MEETING
OF THE CACHUMA OPERATION AND MAINTENANCE BOARD**

held at
**3301 Laurel Canyon Road
Santa Barbara, CA 93105**

Monday, July 27, 2026

1:00 PM

AGENDA

NOTICE: This Meeting shall be conducted in-person and through remote access as authorized and in accordance with Government Code section 54953, AB 361 and AB 2449.

1. CALL TO ORDER, ROLL CALL

2. PUBLIC COMMENT *(Public may address the Board on any subject matter within the Board's jurisdiction. See "Notice to the Public" below.)*

3. CONSENT AGENDA *(All items on the Consent Agenda are considered to be routine and will be approved or rejected in a single motion. Any item placed on the Consent Agenda may be removed and placed on the Regular Agenda for discussion and possible action upon the request of any Board Member.)*

Action: Recommend Approval of Consent Agenda by motion and roll call vote of the Board

- a. Minutes of June 22, 2026 Regular Board Meeting
- b. Investment of Funds
 - Financial Reports
 - Investment Reports
- c. Review of Paid Claims

4. VERBAL REPORTS FROM BOARD COMMITTEES

Receive verbal information regarding the following committee meetings:

- Fisheries Committee Meeting – July 15, 2026
- Lake Cachuma Oak Tree Committee Meeting – July 22, 2026

5. PROPOSED ANNUAL RESOLUTIONS

Action: Recommend approval by motion and roll call vote on one motion unless member requests separate consideration

- a. Resolution No. 824 Adopting Annual Statement of Investment Policy
- b. Resolution No. 825 Authorizing Investment of Monies in the Local Agency Investment Fund
- c. Resolution No. 826 Establishing a Supplemental Account Agreement for Telephone Transfers
- d. Resolution No. 827 Establishing a Check Signing Policy for General Fund Account Payment of Claims
- e. Resolution No. 828 Authorizing Signatories for General Fund Account at American Riviera Bank
- f. Resolution No. 829 Authorizing Signatories for Revolving Fund Account at American Riviera Bank
- g. Resolution No. 830 Establishing a Check Signing Policy for Cachuma Project Trust Fund and Master Contract Renewal Fund Accounts for Payment of Claims
- h. Resolution No. 831 Authorizing Signatories for Trust Fund and Renewal Fund Accounts at American Riviera Bank
- i. Resolution No. 832 Establishing a Time and Place for Board Meetings

6. **LAKE CACHUMA OAK TREE RESTORATION PROGRAM FINAL REPORT**
Action: Receive and file the Lake Cachuma Oak Tree Restoration Program Final Report
7. **RESOLUTION NO. 833 – COMPLETION OF LAKE CACHUMA OAK TREE RESTORATION PROGRAM AND CONCLUSION OF COMMITTEE ACTIVITIES EFFECTIVE JULY 31, 2026**
Action: Recommend adoption of Resolution No. 833 recognizing successful achievements of program and formally concluding the Lake Cachuma Oak Tree Committee
8. **BOARD COMMITTEE APPOINTMENTS FOR FISCAL YEAR 2026-27**
Action: Recommend the President of the Board make Committee appointments for FY 2026-27
 1. Administrative Committee
 2. Operations Committee
 3. Fisheries Committee
 4. Public Outreach Committee
9. **2026 ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE (ESRI) USER CONFERENCE / GIS PROJECTS UPDATE**
Receive a presentation from staff on the 2026 ESRI User Conference and GIS Projects Update
10. **CACHUMA PROJECT MASTER CONTRACT RENEWAL FUND AND WARREN ACT TRUST FUND – LONG-TERM AND ANNUAL PLAN / SANTA BARBARA COUNTY BETTERMENT FUND**
Action: Recommend approval of expenditures by motion and roll call vote of the Board
11. **FISHERIES DIVISION FISCAL YEAR 2026-27 SCOPE OF WORK – HDR, INC.**
Action: Recommend approval by motion and roll call vote of the Board
12. **GENERAL MANAGER REPORT**
Receive information from the General Manager on topics pertaining to COMB, including but not limited to, the following:
 - Administration
13. **ENGINEER'S REPORT**
Receive information from the COMB Engineer, including but not limited to, the following:
 - Climate Conditions and Lake Elevation
 - Winter Storm Damage and Repairs
 - Sheffield Tunnel Project Update
 - Lauro Outlet Works Tunnel
 - Infrastructure Improvement Projects Update
14. **OPERATIONS DIVISION REPORT**
Receive information from the Operations Division, including but not limited to, the following:
 - Lake Cachuma Operations
 - Operation and Maintenance Activities
15. **FISHERIES DIVISION REPORT**
Receive information from the Fisheries Division Manager, including but not limited to, the following:
 - LSYR Steelhead Monitoring Elements
 - Surcharge Water Accounting
 - Reporting/Outreach/Training

16. MONTHLY CACHUMA PROJECT REPORTS

Receive information regarding the Cachuma Project, including but not limited to, the following:

- a. Cachuma Water Reports
- b. Cachuma Reservoir Current Conditions
- c. Lake Cachuma Quagga Survey

17. DIRECTORS' REQUESTS FOR AGENDA ITEMS FOR FUTURE MEETING

18. [CLOSED SESSION]: CONFERENCE WITH LEGAL COUNSEL

- a. [Government Code Section 54956.9(d)(2)]
Potential Litigation (Potential Exposure)

19. RECONVENE INTO OPEN SESSION

[Government Code Section 54957.7]
Disclosure of actions taken in closed session, as applicable
[Government Code Section 54957.1]

18a. Potential Litigation (Potential Exposure)

20. MEETING SCHEDULE

- **Regular Board Meeting – August 24, 2026 at 1:00 PM**
- **Board Packages available on COMB website www.cachuma-board.org**

21. COMB ADJOURNMENT

NOTICE TO PUBLIC

Posting of Agenda: This agenda was posted at COMB's offices, located at 3301 Laurel Canyon Road, Santa Barbara, California, 93105 and on COMB's website, in accordance with Government Code Section 54954.2. The agenda contains a brief general description of each item to be considered by the Governing Board. The Board reserves the right to modify the order in which agenda items are heard. Copies of staff reports or other written documents relating to each item of business are on file at the COMB offices and are available for public inspection during normal business hours. A person with a question concerning any of the agenda items may call COMB's General Manager at (805) 687-4011.

Written materials: In accordance with Government Code Section 54957.5, written materials relating to an item on this agenda which are distributed to the Governing Board less than 72 hours (for a regular meeting) or 24 hours (for a special meeting) will be made available for public inspection at the COMB offices during normal business hours. The written materials may also be posted on COMB's website subject to staff's ability to post the documents before the scheduled meeting.

Public Comment: Any member of the public may address the Board on any subject within the jurisdiction of the Board. The total time for this item will be limited by the President of the Board. The Board is not responsible for the content or accuracy of statements made by members of the public. No action will be taken by the Board on any Public Comment item.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to review agenda materials or participate in this meeting, please contact the Cachuma Operation and Maintenance Board office at (805) 687-4011 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

Note: If you challenge in court any of the Board's decisions related to the listed agenda items you may be limited to raising only those issues you or someone else raised at any public hearing described in this notice or in written correspondence to the Governing Board prior to the public hearing.



Carpinteria Valley Water District

1301 Santa Ynez Avenue • Carpinteria, CA 93013
Phone (805) 684-2816

BOARD OF DIRECTORS

Case Van Wingerden
President
Casey Balch
Vice President

Polly Holcombe
Patrick O'Connor
Matthew Roberts

GENERAL MANAGER

Kelley Dyer

To: CVWD Board of Directors

From: Kelley Dyer, General Manager

Date: August 6, 2026

Written by: Norma Rosales, Assistant General Manager

For Consideration: Consider receiving and filing the Fourth Quarter Investment Report for the quarter ended June 30, 2026.

Background:

The District prepares quarterly investment reports to provide the Board with information regarding cash and investment balances, investment activity, earnings, and yields. The attached report presents the District's investment position as of June 30, 2026, the end of the fourth quarter of fiscal year 2025-26.

Analysis:

As of June 30, 2026, total District funds were \$15,126,941, consisting of \$12,843,892 in unrestricted cash and investments and \$2,283,049 in restricted funds. Unrestricted investments totaled \$11,190,934: \$7,154,644 in the Local Agency Investment Fund and \$4,036,289 in the California Asset Management Program. Unrestricted cash on hand was \$1,652,958. During the quarter, investment income totaled \$137,148. Reported effective yields were 3.98 percent for LAIF and 3.84 percent for CAMP, with estimated annualized interest of \$492,458. Restricted funds included \$559,877 in customer construction deposits and \$1,723,169 in debt service and payment funds. The unrestricted cash and investment balance decreased \$4,136,764 during the quarter.

Fiscal Impact:

N/A

Recommendation:

Staff recommends that the Board receive and file the Fourth Quarter Investment Report for the quarter ended June 30, 2026.

Sample Motion:

I move to receive and file the Fourth Quarter Investment Report for the quarter ended June 30, 2026.

Attachment: Investment Report dated June 30, 2026

Investment Report 6/30/2026

Investment Description	Market Value 03/31/2026	Investment Transactions	Operating Transactions	Incoming Earnings/ Adjustments	Market Value 06/30/2026	% of Total Unrestricted Funds	Effective Yield	Estimated Monthly Interest	Estimated Annualized Interest	Interest Paid	Risk Assessment
Unrestricted Investments											
Local Agency Investment Fund	8,571,296	(1,500,000)	-	83,349	7,154,644	55.70%	3.98%	27,627	331,520	Quarterly	Cash, LAIF
California Asset Management Program	6,032,490	(2,050,000)	-	53,800	4,036,289	31.43%	3.84%	13,411	160,938	Monthly	Cash, SPIC
Subtotal Unrestricted Investments	14,603,786	(3,550,000)	-	137,148	11,190,934	87.13%		41,038	492,458		
Unrestricted Cash on-hand											
US Bank (Operating)	2,358,151	3,550,000	(4,269,204)		1,638,946						
US Bank (Payroll)	18,720		(4,708)		14,012						
Subtotal Unrestricted Cash on-hand	2,376,871	3,550,000	(4,273,912)	-	1,652,959	12.87%					
(1) Total Unrestricted Cash	16,980,656	-	(4,273,912)	137,148	12,843,892	100.00%					
						84.91%					
Restricted Funds											
US Bank (Construction Deposits)	-	-	559,877	-	559,877						
2020AB Debt Service Fund (BNY)	1		1,042,669		1,042,670						
2020C Cert Payment Fund (BNY)	1		37,750		37,751						
2016A Bond Service Fund (BNY)	1		642,750		642,751						
(2) Total Restricted Cash	3	-	2,283,046	-	2,283,049	15.09%					
Total Funds - Restricted & Unrestricted	16,980,659	-	(1,990,867)	137,148	15,126,941						

Average
Ending Balance
1,836,524
(5 mo. Period)

Table 1- Unrestricted Investments and Cash Equivalents	
	Funds - Activity
Beginning unrestricted cash and investments	16,980,656
Cash used to purchase investments	(950,000)
Cash used to pay interest on debt service	-
Cash proceeds from sale of investments	4,500,000
Addition to Investments	950,000
Sale of investments	(4,500,000)
Other operating transactions, net	(4,273,912)
Interest or other earnings	137,148
Net increase (decrease) in unrestricted investments	(4,136,764)
(1) Unrestricted investments and cash equivalents balance	12,843,892

Table 2- Restricted Investments and Cash Equivalent	
Beginning restricted cash and investments	3
Customer Construction Deposits	559,877
COP debt service / payment funds	1,723,169
Interest or other earnings	-
Net increase (decrease) in restricted investments	2,283,046
(2) Restricted investments and cash equivalents balance	2,283,049

Assistant General Manager
Carpinteria Valley Water District

Date



Carpinteria Valley Water District

1301 Santa Ynez Avenue • Carpinteria, CA 93013
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BOARD OF DIRECTORS

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Matthew Roberts

GENERAL MANAGER

Robert McDonald, P.E. MPA

To: CVWD Board of Directors
From: Kelley Dyer, General Manager
Date: August 12, 2026
Written by: Laurie Richards, Accountant and IT Program Manager, and
Normal Rosales, Assistant General Manager

Reserves Report – June 30, 2026

Background:

The District reports quarterly to the Board the comparison of Cash Available for Targeted Reserves (“available cash”) to the Reserves required by the District’s Reserves Policy (“targeted reserves”).

Starting with this quarter's Reserves Report, the reserve accounting incorporates a Rate Stabilization Fund and a Debt Service Fund to align the report with the Reserves Policy update adopted 04/08/26. The upcoming receipt of \$800,000 for the sale of State water will be allocated to the new Rate Stabilization Fund.

Analysis:

Designated Reserves vs. Unrestricted Cash Balances

As of June 30, 2026, available cash balances were \$3,434,672 less than targeted designated reserves. The available cash balance excludes Carpinteria Advanced Purification Project (CAPP) net loan and grant proceed balances.

The District anticipates receiving approximately \$800,000 in proceeds from the sale of State Water. Staff proposes depositing these proceeds into the District's Rate Stabilization Fund to partially address the current reserve shortfall.

Fiscal Year 2026 Year to Date

Actual net operating revenue had a positive impact on available cash balances with a \$1,396,840 cash balance after capital expenditures and debt service. Transfers to CAPP, Impact Fee and Construction Advance bank accounts exceeded the operating results cash balance by \$891,738, causing a net decrease in unrestricted cash balance.

Historical Trend

Available cash balances typically dip at fiscal year-end due to large expenditures for debt service and the CCWA annual fixed cost invoice.

Fiscal Impact:

None.

Recommendation:

None.

Sample Motion:

Not applicable.

Legal Concurrence:

Not applicable.

Attachments:

Report: Reserves accounting as of 6/30/26

Chart: Available Cash Percentage Variance to Targeted Reserves

RESERVES ACCOUNTING
AS OF 6/30/26

DESIGNATED RESERVES

FY 26 Designated Reserves Target

1/2 Year Operating Expense	5,246,988
1/2 Year Debt Service	2,640,371
Unplanned Expenditures	1,000,000
Capital - 2x Annual Depreciation	4,306,810
Emergency Fund	3,000,000
Total Reserves Target	16,194,169

Operating Results - FY26	CVWD	CAPP Informal Designation	Combined
Unrestricted cash 7.1.25	13,650,875	-	13,650,875
<u>Cash Transactions - FY26</u>			
Net Operating Results	7,486,566	(108,729)	7,377,837
Capital Grants and Loans		7,334,422	7,334,422
Net CIP and Capex	(1,182,826)	(3,097,852)	(4,280,678)
Net Debt Service (includes State Water)	(4,906,900)	-	(4,906,900)
Xfr to CAPP - Grant Proceeds, Other	(1,576,579)	1,576,579	-
Xfr to Restricted Account: Impact Fee	(151,762)		(151,762)
Xfr to Restricted Account: Constr Adv	(559,877)		(559,877)
Net Cash Transactions	(891,378)	5,704,420	4,813,042
Unrestricted Cash 6/30/26	12,759,497	5,704,420	18,463,917
Designated Reserves Target	16,194,169		16,194,169
Over (Under) Reserves Target	(3,434,672)		2,269,748

RESTRICTED RESERVES

Rate Stabilization Fund (RSF) **1,700,000**

Cash in Account 6/30/26 -

Over (Under) Reserves Target N/A - RSF to be funded beginning in FY27.

New in FY 2026/27, this reserve is designed mitigate revenue volatility, stabilize rates, and address impacts from drought and reduced consumption. The target level is 10% of annual operating revenues. Reserves target is 10% of operating revenue, with initial target of \$1,700,000.

The RSF will be funded annually at year end. Funding sources include water rates and charges and water sales revenue as well as CAPP volumetric charges.

Debt Service Fund (DSF) **2,150,000**

Cash in Account 6/30/26 -

Over (Under) Reserves Target N/A - DSF to be funded beginning in FY27.

To be fully funded by 12/31/2028 or prior to completion of construction.

Fully Funded by estimated completion date	12/31/2028
Months until funded	31
% Months transpired	0%
% DSF Funded	0%

New in FY 2026/27, this reserve is mandated per the agreement with the California State Water Resources Control Board for the CAPP State Revolving Fund construction loan agreement.

The DSF will be funded annually at year end. Funding sources include CAPP capital charges, which are expected to be collected beginning January 2027.

